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UNITED STATES DEPARTMENT OF AGRICULTURE  
U.S. Foreign Agricultural Service  
Washington 25, D. C.



MEMORANDUM

Organization and Functions of the Interagency Staff Committee  
on Agricultural Surplus Disposal

I PURPOSE

The purpose of this memorandum is to describe the organization and functions of the Interagency Staff Committee on Agricultural Surplus Disposal established by the Secretary of Agriculture to advise the Administrator of the Foreign Agricultural Service in connection with his responsibilities under Title I of the Agricultural Trade Development and Assistance Act of 1954 and for other purposes.

II ORGANIZATION

The membership of the Committee shall consist of representatives of the heads of the various United States Government departments and agencies which are concerned with programs for the sale or disposition of agricultural commodities to foreign countries. The Administrator or the Acting Administrator of the Foreign Agricultural Service shall be Chairman of the Committee. A member of the staff of the Foreign Trade Programs Division designated by the Administrator shall serve as Executive Secretary of the Committee.

The initial membership of the Committee is as follows: Department of State, Department of Defense, Department of the Treasury, Department of Commerce, Bureau of the Budget, Foreign Operations Administration, and Office of Defense Mobilization. Additional representatives may be added to the membership from time to time at the invitation of the Chairman.

Rosters of members will be announced as supplements hereto.

The Chairman of the Committee shall preside over all meetings of the Committee. The Executive Secretary shall be responsible for preparing an agenda for each meeting of the Committee, receiving and presenting or arranging for presentation of proposals and recommendations, preparing minutes and documents for distribution to the membership, and maintaining complete files of approved minutes and documents of the Committee. The Executive Secretary shall also perform such other duties as the Chairman may direct.



### III FUNCTIONS

The Committee will be ~~advisory~~ in nature. Its primary purpose is to assure government-wide coordination of programs and operations relating to disposition of U. S. agricultural commodities in foreign countries. Its functions will include the development and review of programs and operations under Title I of the Agricultural Trade Development and Assistance Act of 1954. They shall also include the review of basic agreements to be negotiated under Title I of the Act and programs for utilization of foreign currencies for expansion of markets for agricultural commodities and other purposes; the review of proposed agricultural commodity sales, disposition and related programs undertaken under other authorities, including programs under Title II of the Act; the sale of surplus agricultural commodities under Section 402 of the Mutual Security Act; and other pertinent programs and operations.

It is also contemplated that the Committee will be utilized from time to time for obtaining interagency advice on policy questions relating to other agricultural commodity disposal programs and operations of the Department of Agriculture, including donation for distribution abroad and barter activities under Title III of the Act.

Although the Committee will be advisory in nature, any member who is dissatisfied with a policy, agreement or operation proposed to be followed or carried out by a member agency may, upon notice to the Chairman, require submission of the matter to the Chairman of the Interagency Committee on Agricultural Surplus Disposal for resolution.

### IV SUBCOMMITTEES

Appropriate subcommittees and working groups will be established by the Chairman as necessary.

### V PROCEDURE

All matters which are desired to be brought before the Committee shall be submitted in advance of meetings to the Executive Secretary for consideration for inclusion in agenda.

### VI CALLS FOR MEETINGS

Meetings of the Committee will be at the call of the Chairman. The Executive Secretary of the Committee shall be responsible for notifying members of the time and place of meetings and arranging for space and other services.

